Please attach the following documents with this form:

* Copy of your overseas transcript
* Module mapping approvals (Signed Department/faculty module mapping form or email approvals)

|  |  |  |  |
| --- | --- | --- | --- |
| Name/Matric No: |  | Contact No: |  |
|  |
| Faculty: |  | Major subject(s): |  |
|  |
| Period on exchange: | Semester (s) \_\_\_\_\_\_AY\_\_\_\_\_\_\_\_ |  |  |
|  |
| Partner University: |  |  |

|  |  |  |
| --- | --- | --- |
| **PARTNER UNIVERSITY MODULE DETAILS** | **NUS MODULE DETAILS** | **DDP** |
| OVERSEAS COURSE CODE | OVERSEAS COURSE TITLE | GRADE OBTAINED | OVERSEAS CREDITS | NUS MODULE CODE | NUS MODULE CREDITS | NUS MODULE TYPE | NUS COURSE TITLE | DEG CODE |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

### I have read and understood the home faculty rules and regulations pertaining to the Maximum Number of Credit Transfer for SEP students.

 **IMPORTANT NOTES**

1. This form is to be submitted to USP Academic Office as soon as the overseas transcript is obtained, upon student’s return with the required documents. Any delay may hinder the student’s graduation/promotion.
2. Only modules with approved mapping from the relevant Departments and which the student had passed are eligible for credit transfer. Only modules with satisfactory pass are eligible for credit transfer.
3. Only the modular credits, not the grade attained, of the replacement modules will be transferred back to NUS.
4. **Under Deg Code**, this is only applicable to students in a Double Degree Programme. Please indicate C1 (home faculty degree), C2 (2nd faculty degree) or CA (common to both degrees) in this column to inform Dean’s Office of the credits to be fulfilled under either of your degree.